

Product Sheet

# Document & Contracts for Rillion One

Add-on service for smart management  
of all your documents



### Key advantages

We can offer more than just invoice management!

Collect all your agreements in our contract module.

When invoices arrive, you can see the document in the invoice view and easily reconcile the invoice's items against the current agreement.

Receive reminders when the contracts are about to expire, so you can renegotiate or cancel on time.

### Simple contract management

Create your own templates for different document types and build your own folder structure. You easily control who should be able to access specific agreements.

### Control of agreements before they expire

Set reminders for when contracts are about to expire so you get a notification well ahead of last termination date. You can also set up extra periodic reminders.

### Advanced search within documents

Text search in PDF so you can search in all text in the document.



### Value

Many contracts renew automatically or go up to a higher current price when they expire.

**Example:**

- Cell phone subscriptions which is often tied for 24 months and then go up in price when expired.
- Lease agreement that is automatically renewed for 5 years without the possibility of negotiation.



### Foresight

Work with foresight and save a lot of money by cancelling or renegotiating contracts in time.

### Lower your purchase price

Make agreements available to those making purchases so they are aware of negotiated discounts.

### Match invoice to agreement

Provide access to relevant agreements for those who approve invoices, to ensure that vendors invoice in accordance with the agreement.

### Want to know more?

Watch our demo video where we show you how Rillion One's add-on feature Documents and Contracts work!

[Demo Video](#)



### About Rillion

We make our clients' jobs easier by letting them do more, with less. We call ourselves AP Automation experts, providing the proper tools to allow finance professionals to transform how they manage invoices - from data capture and requisitions, to invoice matching and approvals. We come from over 25 years of experience providing the best customer service in the industry resulting in a more efficient invoice process and peace of mind to Accounts Payable. To date, Rillion has supported over 3,000 companies across over 50 countries.

For more information and to learn more visit [www.rillion.com](http://www.rillion.com)